



Huntley Curling Club  
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# POLICY

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**Title/Reference:** VOLUNTEER POLICY

**Prepared by:** Membership

**Approved by the Board:** Oct 25, 2022

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Each adult member is required to contribute a nominal amount of volunteer service to the Club each season or pay an opt-out fee during the registration process.

Volunteering category interests can be specified during the registration process. A list of members expressing such interests is maintained by the Membership Director and is available to event organizers requiring volunteers. Members can find specific volunteer duties by monitoring the Club's communications and its website, or simply offering to help.

The recording of any volunteer hours completed is the responsibility of the organizer requiring the volunteers. Organizers are to record and report the hours completed by their volunteers (and themselves as applicable) to the Club Volunteer Director or Secretary. Members requiring the status of their volunteer hours completed may also contact the Volunteer Director or Club Secretary.

Alternatively, members completing volunteer hours without the need for an organizer (e.g. website maintenance, social media presence, etc.) may report hours directly to the Club via the online form found on the Volunteering page on the Club website.

Full season curlers are required to complete 6 hours during the season. The board will review and set annually the opt-out fee for a full season; currently the fee is set at \$120.

Half season curlers are required to complete 3 hours during the season. The board will review and set annually the opt-out fee for a half season; currently the fee is set at \$60.

Volunteer duties are a yearly commitment. Hours cannot be carried over to the following year. Members not completing their commitment may be contacted by the Club President or their delegate to discuss future volunteer service or payment for unfulfilled hours at a rate of \$20 per hour. Payments for unfulfilled hours can be arranged by contacting the Membership Director.